



INSTRUCTORS OF RIDERS WITH DISABILITIES  
RECERTIFICATION APPLICATION

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CERTIFIED HORSEMANSHIP ASSOCIATION

Application Date: \_\_\_\_\_

Name: \_\_\_\_\_ Birth Date: \_\_\_\_\_

Address: \_\_\_\_\_

Certification Clinic Site: \_\_\_\_\_ Certification Date: \_\_\_\_\_

Level of Certification: \_\_\_\_\_

Full participation in another CHA Clinic for Instructors of Riders with Disabilities updates your certification. CHA Membership and current certification in the CHA Standard Program are required for recertification in the IRD program. Recertification is required *annually*.

I have completed at least **five** of following requirements within the year preceding this application for IRD recertification, including the **mandatory** Continuing Education (CE) requirements and have included the required written documentation from the school, clinic, conference, or other educational event I attended.

*(Please indicate with a check ( / ) all areas that apply to your recertification requirements.)*

\_\_\_\_\_ **1. Continuing Education Hours.** **Mandatory**

Event: \_\_\_\_\_ Sponsor: \_\_\_\_\_ Date: \_\_\_\_\_ Hours: \_\_\_\_\_

Event: \_\_\_\_\_ Sponsor: \_\_\_\_\_ Date: \_\_\_\_\_ Hours: \_\_\_\_\_

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Event: \_\_\_\_\_ Sponsor: \_\_\_\_\_ Date: \_\_\_\_\_ Hours: \_\_\_\_\_

Instructor of Riders with Disabilities Assistants must document Five (5) hours.  
Level One Instructor for Riders with Disabilities must document Ten (10) hours.  
Level Two Instructor of Riders with Disabilities must document Twenty (20) hours.  
Level Three must document Thirty (30) hours.

Documented Continuing Education hours must be taken during the year preceding the request for recertification.

Continuing Education hours are defined as sixty (60) minutes, real time.

Continuing Education hours are not limited to activities sponsored by CHA, but can be any educational event that will benefit you as an Instructor for Riders with Disabilities. Types of hours that apply include, but are not limited to: riding lessons; educational institution credit in medical courses, education courses, equine courses; local seminars, conferences with educational workshops, etc. Hours you have spent teaching educational events or presenting material at educational events, can be applied, but they cannot exceed 50% of the total requirement. Hours that **cannot** apply are hours spent in recreational riding, including organized rides, updating CPR and First Aid Certification, watching educational video, or listening to educational tapes.



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- \_\_\_\_\_ 2. **Active CPR/First Aid Certification.**    **Expiration Date:** \_\_\_\_\_    **Mandatory**
- \_\_\_\_\_ 3. Participation in a CHA Certification Clinic *(May be for certification or as an auditor. Cannot be used for recertification if hours spent are part of the Continuing Education hours.)*
- \_\_\_\_\_ 4. Participation in an International or Regional CHA Conference or NARHA Conference. *(Cannot be counted if hours spent are part of the Continuing Education hours.)*
- \_\_\_\_\_ 5. Participation in any equine related workshop.
- \_\_\_\_\_ 6. Active participation in teaching riding, conducting trail rides, and/or managing a stable or ranch with an instructional riding program.
- \_\_\_\_\_ 7. **Current CHA Standard Instructor certification or Pre-requisite Test.**    **Mandatory**
- \_\_\_\_\_ 8. **Pay recertification fee of \$50.00.**    **Mandatory**

**I hereby declare the above information to be true and accurate.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

INSTRUCTIONS: Complete this form, attach documentation (copies of completion certificates, certifications, etc.), make a copy for your records of the entire application, mail to CHA Office prior to certification expiration date.